OPHS Senior College Application Meeting

August 30 & 31, 2022

Meet your OPHS counselors

Mrs. Caity Katz
10-12 Grade School
Counselor
Last Name: A-Fi

Ms. Jenny Charrett
10-12 Grade School
Counselor
Last Name: Lo-Ro &
International Students

Ms. Andrea Lanter
10-12 Grade School
Counselor
Last Name: Fj-Ln

Mrs. Ranju Matson
10-12 Grade School Counselor
Last Name: Rp-Z

Wellness Counselor

Ms. Fatima Hernandez

College & Career Counselor

Ms. Amanda Fitts

Topics

+ Creating Your College/Technical School List
+ How we use Naviance
+ College Applications and Deadlines
+ Letter of Recommendation Request Process
+ Transcript Request Process
+ Counselor 1:1 Meeting
+ Scholarships/Financial Aid
+ Upcoming Workshops

Form a well-rounded college list

2-3 Reach Schools
3-4 Target/Match/50-50 Schools
2-3 Likely Schools (at least one financial aid "likely" school)
*Multiple UC and CSU campuses count as one application each.

Apply to colleges you would be happy to attend!

Community College = free tuition for up to two years!

Colleges

Type a college name

MORE COLLEGE SEARCH OPTIONS

Find Your Fit
- SuperMatch®
- College Match
- College Events
- Scattergrams
- Advanced College Search
- College Lookup
- Show less

Research Colleges
- COLLEGES I'm Thinking About
- College Compare
- College Resources
- Acceptance History
- Enrichment Programs
- College Maps
- Show less

Apply to Colleges
- COLLEGES I'm applying to
- Letters of Recommendation
- Test scores

Scholarships and Money
- SCHOLARSHIPS I'm Applying To
- Scholarship List
- National Scholarship Search

College Profiles

College Visits
SEPTEMBER Thu 02 12:40PM — Mount Saint Mary's University

Home   Self-Discovery   Careers   Colleges   Planner

1. **Find Your Fit**: Use tools like SuperMatch and Scattergrams to identify your best-fit colleges.
2. **Research Colleges**: Dig deeper into colleges of interest using tools like Acceptance History.
3. **Apply to Colleges**: Manage college applications and corresponding documentation.
4. **Scholarships & Money**: Search for and keep track of scholarships.
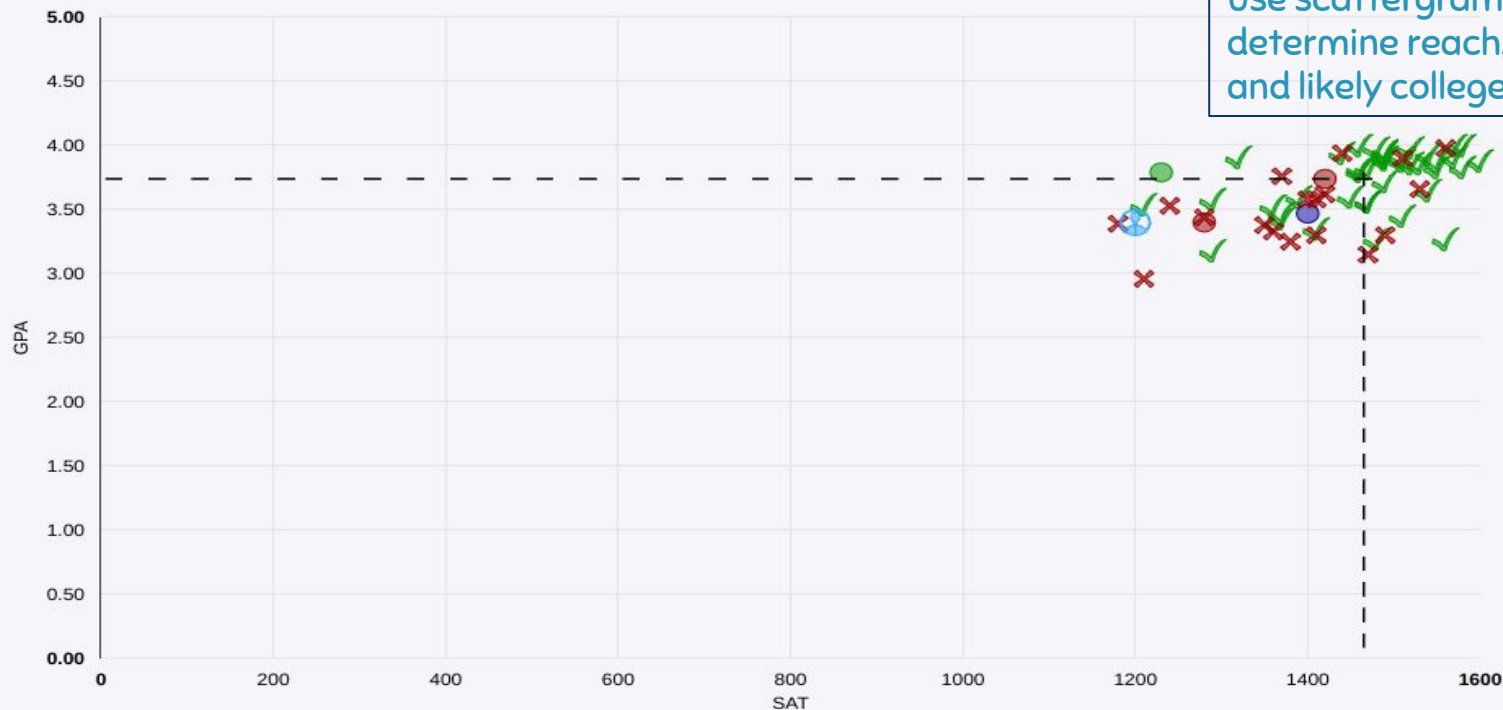5. **College Visits**: Check out and sign up for colleges visiting the school.

University of Illinois at Urbana-Champaign

Applying To

Comparing   Unweighted GPA   with   SAT (1600)

Use scattergrams to help determine reach, target, and likely colleges!

Legend

🌐 You

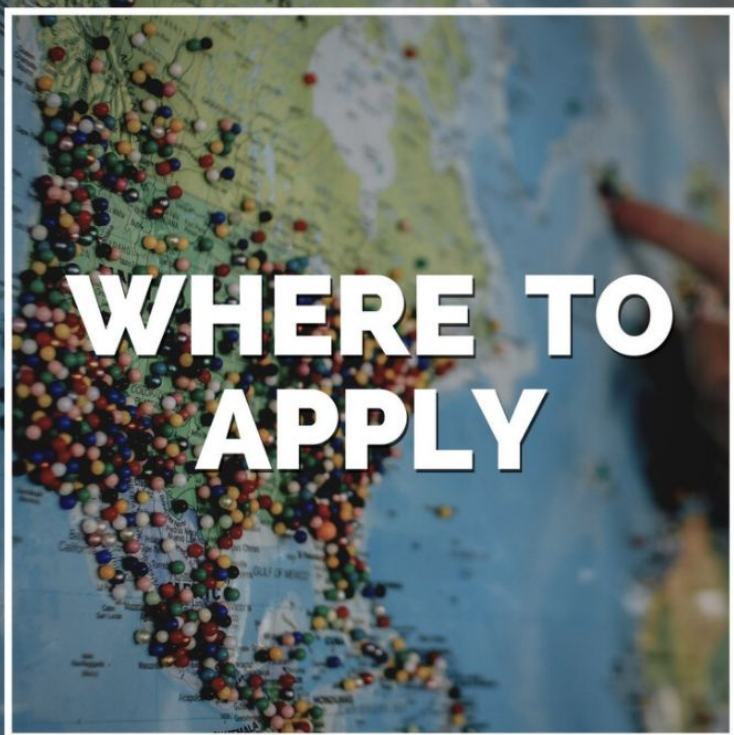Accepted ✔

Waitlisted/Accepted 🟢

Waitlisted/Unknown 🔵

Waitlisted/Denied 🔴

Denied ✖

Click on legend icons or headers to hide each type or group in the scattergram. Double-click to reset zoom.

A guide to developing a balanced list of 8-10 schools, plus how to decide whether or not to apply early

How to Develop a Great College List

College Application & Admissions Timeline

How to Research Colleges (Without Visiting a Campus)

How to Decide Whether to Apply Early Action (EA) or Early Decision (ED)

https://www.collegeessayguy.com/blog/how-to-choose-a-college – Use this guide to help determine reach, target, and likely colleges.

Using Naviance in the College Application Process

Student's Responsibility

+ Add your colleges to "Colleges I'm Applying To"
+ Note what application you are using
+ Enter your deadlines
+ Add teacher recommendation request (once confirmed)
+ Complete tasks on Naviance home page

School Action

+ All of the above allows the school to send your transcripts and recommendation letters to the intended college, through the right pathway, by the correct deadline.

Naviance Next Steps

+ Update your email
+ Review tasks assigned on Naviance home page
+ Match Common App to Naviance (if using)
+ Add Colleges To "Colleges I'm Applying To"
  + Confirm App Type (refers to app deadline)
  + Confirm App Submission (refers to app you use)
+ Request Teacher Letters of Recommendation
(if applicable)
  + Schedule 1:1 counselor meeting through OPHS Counseling website

Naviance Student

oakparkusd.org/ophs

Oak Park HIGH SCHOOL

Parent Connect | Student Connect | Teacher Connect | Tech HelpDesk | School Calendar

Home | Academics | Activities | Attendance | Calendars | College Information | Departments | Our School | Parents | Staff Pages

2021-22 Boys Varsity Tennis

- Aug 22: Fall Play Auditions
- Aug 24: Make up Picture Day, Nutrition, Lunch, After school, Pavilion
- Aug 25: Back to School Night, 6pm, Pavilion
- Aug 27: College Application Essay Workshop, 9:00 AM, H8
- Aug 27: SAT Mock Exam, G9

Site Shortcuts

2022-23 School Tours

Report-It Form

COVID Reporting Form - Students

OPHS Student & Parent Handbook 2022-23

OPHS School Profile

School Lunch Order Link

Athletics

OPHS Web Store

Naviance

Weekly School Bulletins

OPHS PFA Weekly Newsletter

Back

Welcome Student!

Login to Naviance

Use Student ID

Email or username

For example navigator@naviance.com

Password

Type password

✓ Remember me   Forgot your password?

CONTINUE

Confirm Your Personal Email in Naviance

Go to **ABOUT ME**

Click **MY ACCOUNT**

Click **EDIT**

Email should be professional

Do **NOT** use OPUSD email or parent email

Contact

EDIT

Home Phone

-

Mobile Phone

-

Address

-

-

-

Email

adeckerfitts1@gmail.com

Class of 2023 - College Applications

Applying to College Naviance Instructions

Click "Read more" to view the full instructions.

Do not begin these tasks until after counselors meet with seniors during Government/Econ classes August 30th and 31st.

This information provides step-by-step instructions to use Naviance in the college application process, how to request transcripts, and how to request teacher and counselor recommendations. If you have any questions, please email your counselor or Ms. Fitts (afitts@epsued.org), or stop into the College & Career Center.

Read more

My Favorites

❤️ **COLLEGES**
I'm thinking about

🎓 **COLLEGES**
I'm applying to

❤️ **COURSES**
I'm thinking about

❤️ **CAREERS AND CLUSTERS**
I'm thinking about

❤️ **SCHOLARSHIPS & MONEY**
Favorite Scholarships

Important To-Dos and Tasks

📋 TASK Schedule an appointment with my Counselor
DUE Monday Oct 31, 2022
Assigned by Amanda Fitts

📋 TASK Order Transcripts
DUE Wednesday Nov 30, 2022
Assigned by Amanda Fitts

📋 TASK Request Teacher Recommendation via Naviance
DUE Wednesday Nov 30, 2022

What's New — College rep visits to OPHS - Sign up!

📅 University of Iowa will be visiting your school on Monday, August 29th, 2022 at 12:45 pm more info

📅 Purdue University-Main Campus will be visiting your school on Monday, August 29th, 2022 at 12:50 pm more info

📅 High Point University will be visiting your school on Tuesday, August 30th, 2022 at 3:30 pm more info

Show more ▼

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NAVIANCE
BY POWERSCHOOL

Home   Self-Discovery   Courses   Careers   Colleges   **Planner**

🏠 Planner Home

Goals

To-Dos

Tasks

My Planner

Overview   Goals   To-Do Lis   **Tasks Assigned to Me**

My Tasks

Tasks are assigned to you by your school. They can be pretty important, some of them are even required to graduate! So, make sure to go through them to be sure you're on track.

Tasks you Need to Work On

📋 TASK   **Schedule an appointment with my Counselor**
DUE   Monday Oct 31, 2022
Assigned by Amanda Fitts
REQUIRED

📋 TASK   **Order Transcripts**
DUE   Wednesday Nov 30, 2022
Assigned by Amanda Fitts
REQUIRED

Recommendation via Naviance
REQUIRED

https://student.naviance.com/my-planner/overview

Common App: Matching Account in Naviance

🎥[Click here to watch a Common App Matching video tutorial.](#)

1. Go to **Colleges I'm Applying To List**
2. **Select the hot pink bar to Match Accounts**
3. **Enter the email address** used for the Common App account
4. **Confirm that the birthdate is correct**
5. **Select Match Accounts**
6. Once a student has matched their account, schools from their application list in Common App will feed into their Colleges I'm Applying To list in Naviance

The matching process can take a few minutes to process.

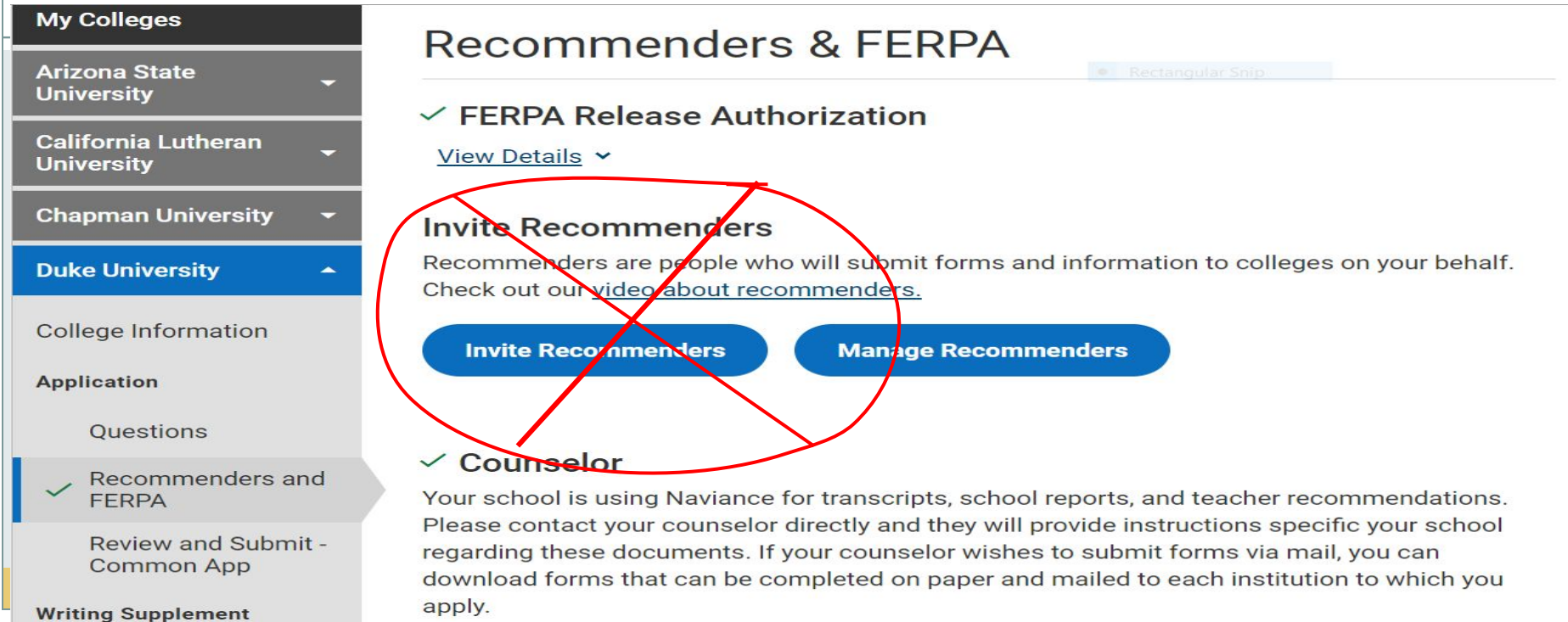HOBSONS

FINAL REVIEW BEFORE YOU MATCH

You've now completed the initial steps for creating a Common App account. As a final review, before you match your account in Naviance Student, you'll need to do the following on the Common App website:

1. Create a Common App account

2. Find and add the current school you are attending (high school)

3. Add at least one college to your Common Application list

4. Sign the FERPA Release Authorization form ➡️

FERPA AUTHORIZATION: YOU MUST WAIVE YOUR RIGHT TO VIEW YOUR RECOMMENDATION LETTERS.

Your school is using for transcripts, school reports, and teacher recommendations. Please contact your counselor directly and they will provide instructions specific to your school regarding these documents. Once your teachers submit their recommendations online you will see the status

Common App – FERPA

- Once one school is added, sign FERPA release; it then applies to all schools in your "My Colleges" list
- Remember: Do NOT invite teacher recommendations here!

My Colleges

Arizona State University

California Lutheran University

Chapman University

Duke University

College Information

Application

Questions

✓ Recommenders and FERPA

Review and Submit - Common App

Writing Supplement

Recommenders & FERPA

✓ **FERPA Release Authorization**

View Details ∨

Invite Recommenders

Recommenders are people who will submit forms and information to colleges on your behalf. Check out our video about recommenders.

Invite Recommenders   **Manage Recommenders**

✓ **Counselor**

Your school is using Naviance for transcripts, school reports, and teacher recommendations. Please contact your counselor directly and they will provide instructions specific your school regarding these documents. If your counselor wishes to submit forms via mail, you can download forms that can be completed on paper and mailed to each institution to which you apply.

Adding Colleges to your Application List

To add colleges to your application list, you will:

1. From the home page, click on Colleges I'm Applying to
2. Click **Pink** circle with the plus sign
3. Search for the first college you are applying to
4. Update your decision type and how you'll apply
5. Add the college
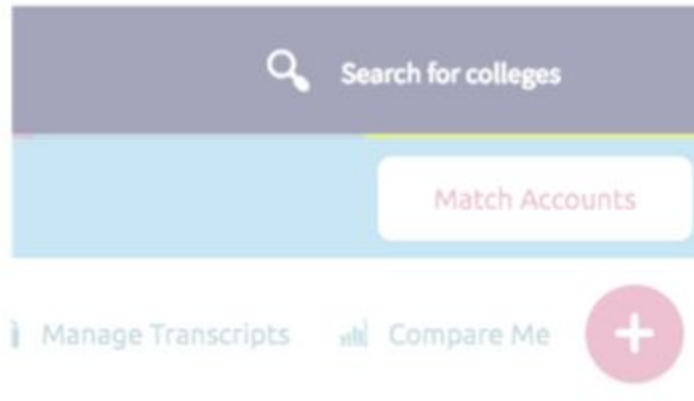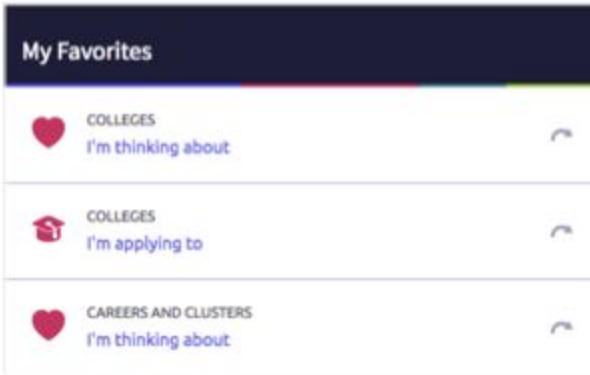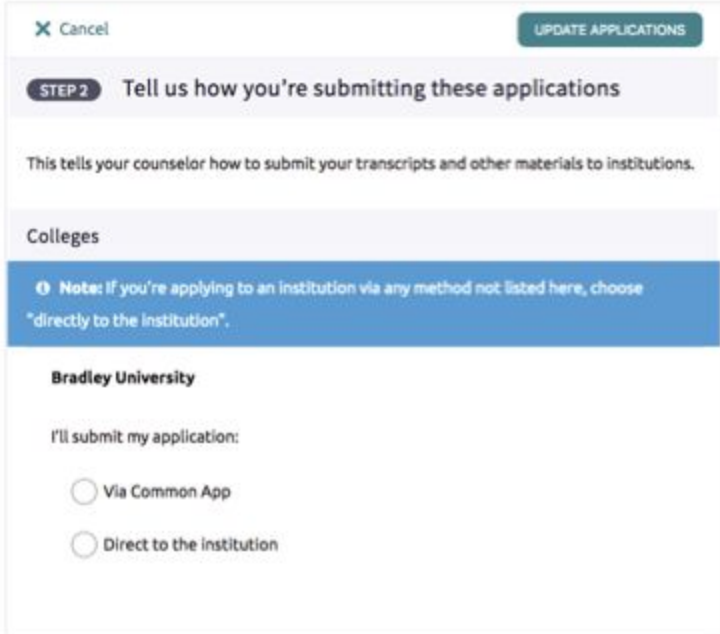
Add <u>ALL</u> colleges you plan to apply to: Community colleges, technical schools, & four-year colleges . This way, we can contact you with important information and send your documents!

My Favorites

COLLEGES
I'm thinking about

COLLEGES
I'm applying to

CAREERS AND CLUSTERS
I'm thinking about

🔍 Search for colleges

Match Accounts

Manage Transcripts   Compare Me   ➕

HOBSONS ›

Adding Colleges to your Application List

Make sure you indicate how you are applying to the particular college.

- Some colleges accept applications through Common App or another method. You will need to update how you are applying in Naviance Student so the counseling office knows how to send the materials.

- If you are NOT applying to the college via Common App, select the "directly to the institution" option.

HOBSONS❯

✗ Cancel

Direct to institution = Coalition Application, Parchment, or through the college's website.

Which college are you applying to?

Emerson College   ✗

Colleges already in your application list would be unavailable for selection.

App type

Early Action November 1   ⌄

I'll submit my application

I'm not sure yet   ⌄

Via Common App

Direct to the institution

Add Application

Important! We must know how you plan to apply in order to submit your transcript and letter of recommendation. Otherwise, your college will not receive them.

Which college are you applying to?

University of Southern California

University of Southern California

University of Southern California - School of Cinematic Arts

University of Southern ~~California~~ School of Music

University of Southern California School of Dramatic Arts

☐ I've submitted my application

Add Application

✕ Cancel

Important! <u>Do not</u> enter special programs/majors that the college offers. Simply enter the name of the college. For example, select "University of Southern California," and not "University of Southern California - School of Cinematic Arts."

Otherwise, we cannot properly send your recommendation letters and transcripts.

Naviance: Post your SAT or ACT scores
(if applicable)

+ Posting scores in Naviance gives you comparison admission decision data with past OPHS applicants for specific colleges you are interested in applying.
+ Test-Optional means Test-Optional
+ Check college websites for requirements, both for admission and merit aid consideration
+ **Many colleges are test-optional:** Visit https://fairtest.org/ for the list of colleges.

Application Materials

Student Responsibility

+ Submits application (e.g. UC, CSU, Common App, Coalition, Other)
  + May include school–specific supplement
+ Application fee payment/Fee waiver
+ Test Scores – *if you have them or choose to send them*
  + *Many colleges are* [*test-optional or test-free.*]
  + Ordered by student from testing agency for a fee (ACT or College Board)

Application Materials

<u>School Will Send</u>
+ Transcript
+ Letters of Recommendation
  + NOT for UC/CSU/Community college (unless requested separately)

+ <u>*Once materials are submitted,*</u> *colleges will send confirmation emails or communicate through applicant portals*

Application Materials cont.

+ Some colleges encourage
  + Interview
  + Demonstrated interest
    + In-person/virtual rep visits to OPHS
    + Admission Programs (College websites)
    + In-person/Virtual college tours
    + Emails from the college

Naviance: Application Plans

STUDENTS: WHICH COLLEGE ADMISSION PROCESS BEST *SUITS YOU?*

Non-Restrictive Application Plans			Restrictive Application Plans	
Regular Decision	**Rolling Admission**	**Early Action (EA)**	**Early Decision (ED)**	**Restrictive Early Action (REA)**
DEFINITION: Students submit an application by a specified date and receive a decision in a clearly stated period of time.	**DEFINITION:** Institutions review applications as they are submitted and render admission decisions throughout the admission cycle.	**DEFINITION:** Students apply early and receive a decision well in advance of the institution's regular response date.	**DEFINITION:** Students make a commitment to a first-choice institution where, if admitted they definitely will enroll. The application deadline and decision deadline occur early.	**DEFINITION:** Students apply to an institution of preference and receive a decision early. They may be restricted from applying ED or EA or REA to other institutions. If offered enrollment, they have until May 1 to confirm.
COMMITMENT: NON-BINDING	**COMMITMENT:** NON-BINDING	**COMMITMENT:** NON-BINDING	**COMMITMENT:** BINDING	**COMMITMENT:** NON-BINDING
Students are not restricted from applying to other institutions and have until May 1 to consider their options and confirm enrollment.			Students are responsible for determining and following restrictions.	

Early Decision (ED)
Important to Understand

1. You may only apply to 1 ED college!
   + You can apply Early Action (EA) to other schools but not Restrictive EA. Check each college's ED policy.
   + Student, parents and your OPHS counselor sign an ED acknowledgment agreement!
2. ED is binding. If accepted, you agree to attend this school (consider finances before applying).
3. You must withdraw your applications from all other colleges if accepted ED.
4. Mid-year transcripts will not be sent to other colleges if you are accepted ED.
5. If a college does not offer the financial package within your means, you *must speak to the admissions office and financial aid office to discuss your ED.*

Types of College Applications

+ University of California
+ California State University
+ Common Application
+ Coalition Application (please use Common App if you have that choice)
+ Other – some universities have their own application on their website

University of California

+ Comprehensive Review
+ 4 of 8 personal insight questions (350 words each)
+ Application submission timeline: Oct 1 – Nov 30 (opens August 1)
+ To apply: https://apply.universityofcalifornia.edu/my-application/login
+ What is not sent with the application
  + NO LETTERS OF RECOMMENDATION
  + NO INITIAL TRANSCRIPTS – self report grades
  + NO SAT or ACT scores

California State University

+ To apply, go to: https://www2.calstate.edu/apply
+ Once applied, student sets up a CSU portal and check admission status
+ Application Submission Timeline: Oct 1 – Nov 30
+ What is not sent with the application:
    + NO LETTERS OF RECOMMENDATION
    + NO INITIAL TRANSCRIPTS – self report grades
    + NO SAT or ACT scores

Common Application

+ Account Rollover – If you opened your account prior to August 1st, you must roll over to the 2022–23 school year.

+ School Report – counselor will send with your transcript automatically when requested

+ Recommenders – Note "Required" and "Optional"

+ Essays – One required, but each school may have additional supplemental essays and/or short answer questions

+ Official Test Scores – Sent by student separately

+ Transcripts – Initial, Mid-year, and Final

+ Deadlines – These vary, check by school

Coalition Application

+ https://www.coalitionforcollegeaccess.org/
+ Do <u>NOT</u> request teacher/counselor LORs through the Coalition App, use Naviance.
+ If using the Coalition App, OPHS uses Naviance for document submission.

Information for Apps

OPHS School CEEB code: 050006

Counselor's phone: (818) 735-3310

Senior Class Size: 322

Graduation Date: May 25, 2023

GPA Scale: 4.0

GPA: You can self report either weighted or unweighted (GPAs are found in Q--use most recent semester of grades)

Course Scheduling System: Semester

Ranking: We DO NOT rank.

Letters of Recommendation

Private Colleges/Some Out-of-State Public Colleges
+ One or two faculty members
    + Students should request from teachers who know them best
+ One counselor

Optional
+ Coach
+ Employer
+ Club advisor
+ Community service supervisor

Letters of Recommendation

+ Confirm types of recommendations colleges will accept (e.g. teacher, counselor, other) on the college websites.
+ Do not request a letter unless you need one
  + Not all colleges ask for letters of recommendation
  + Counselors will write a letter if at least one college in your list <u>requires</u> one

Letters of Recommendation cont.

Requesting from Teachers:

+ Politely ask teacher(s) for a letter
+ Once a clear YES is received AND once you've added schools to your "Colleges I'm Applying To" list, then you will formally request a teacher recommendation by adding the teacher to Naviance.
+ Teachers will receive your Naviance requests via email.

For "Other" Recommenders (Outside of OPUSD):

+ Request any outside recommenders through the Common Application or other application portal (not through Naviance), or have them send directly to the college by email or mail

Welcom

🏠 College Home

Find Your fit

SuperMatch College Search

College Match

College Events

Scattergrams

Advanced College Search

College Lookup

Research Colleges

💗 Colleges I'm Thinking About

College Visits

College Compare

College Resources

Acceptance History

Enrichment Programs

College Maps

Apply to College

Colleges I'm Applying to

Letters of Recommendation

Test Scores

Scholarships & Money

College-Specific Scholarships

National Scholarship Search

Scholarship Search

💗 Favorite Scholarships

🎥 [Click here](#) to watch a tutorial to add letter of recommendation requests in Naviance.

Applying to College Naviance Instructions

Click "Read more" to view the full instructions.

Do not begin these tasks until after counselors meet with seniors during Government/Econ classes August 30th and 31st.

This information provides step-by-step instructions to use Naviance in the college

COLLEGES
💗 I'm thinking about

COLLEGES
🎓 I'm applying to

COURSES
💗 I'm thinking about

Add new request

Here you can ask a teacher to write you a letter of recommendation. Make sure you give your teachers plenty of time to write your recommendations!

Cancel | Submit Request

1. Who would you like to write this recommendation?*

Anderson, Victor

2. Select the recommendation request type:*

Select EACH specific college. Do NOT "select all."

	Select All	Colleges ▲	Due ▲
☐		American University 1 required / 2 allowed / 0 requested	Jan 15 2023
☐		Bentley University 1 required / 5 allowed / 0 requested	Nov 15 2022
☐		Boston University 1 required / 2 allowed / 0 requested	Nov 01 2022
☐		Bradley University 0 required / 3 allowed / 0 requested	Jul 27 2023

Letters of Recommendation

+ The Waiver Agreement must be signed in Naviance before any letters will be sent (in Naviance Tasks).

+ DO <u>NOT</u> assign recommenders in the Common App for OPHS staff with an opusd.org email.

  + We use Naviance to send recommendation letters to Common App schools. If you invite the teacher from the Common App and they accept, it will block their letters from ALL STUDENTS at OPHS.

+ No letters for UCs or CSUs at time of application

Counselor Recommendation Request Process

Steps to Complete for a Counselor Recommendation (in Naviance Tasks):

1. Waiver agreement signed by student and parent, and uploaded to Naviance
2. Add colleges to "Colleges I'm Applying to"
3. Counselor Questionnaire
4. Resume: Upload a resume in the "Journal" section of Naviance or create a resume in Naviance.
5. Parent Questionnaire (optional)
6. Request 1:1 Counselor Meeting through the Counseling website.

ALL steps above MUST be completed prior to meeting date

Counselor 1:1 Meeting

Go to the Counseling Dept website to sign up for your 1:1 meeting. _Meetings are for students only._

- Schedule your 1:1 meeting according to the counselor recommendation deadlines found on the "Applying to College Naviance Instructions" (see next slide)
- A counselor letter of recommendation will not be written without a 1:1 counselor meeting

Note: Please reserve earlier meeting dates for early deadlines

Counselor Letters of Recommendation
*Counselors will begin meeting with students Sept. 6th.

Application Due Date	Deadline to Request Letter
Before October 1st	Week of Sept. 6th
October 15th	September 15th
November 1st	September 30th
November 15th	October 14th
December 1st - January 15th	November 4th
After January 15th	At least 3 weeks before deadline

Naviance: Build Your Resume
9th-12th grade activities only

Go to **ABOUT ME**

Click **RESUME**

9th-12th grade activities, awards, work experience etc. Do **NOT** include middle school activities & awards.

Alternative location for resume upload:
Click **ABOUT ME**
Click **JOURNAL**
Click pink + sign
Upload a PDF

Resume

Add/Update Sections   Print/Export Resume

Add new entries to your resume by selecting a type of entry from the menu below. If you're not sure what information to provide, you can select an entry type and read the tips displayed. When printing your resume, you can choose which entries you want to display, so we encourage you to add as much information as possible.

We noticed you haven't created a resume yet. To get started, select the Plus button.

✕

- 📇 Objective
- 📋 Summary
- 💼 Work Experience
- 🎓 Education
- ✋ Volunteer Services
- 📡 Extracurricular Activities
- 🏅 Awards / Certificates
- Au Skills / Academic Achie…
- 🎵 Music / Artistic Achieve…

AVIANCE
BY POWERSCHOOL

CS Logged in as

Site Map
School Group LLC. All Rights Reserved.

Oak Park Hi
899 Kanan R
Oak Park, CA
p: 818-735-3
www.oakpar

Naviance: Teacher/Counselor/Parent Questionnaires

Go to **ABOUT ME** tab

Click **SURVEYS FROM MY SCHOOL**

Counselor Recommendation Questionnaire

Parent Questionnaire

All progress

#1 Teacher Recommendation Q... NOT STARTED	**#2 Teacher Recommendation Q...** NOT STARTED	**#3 Teacher Recommendation Q...** NOT STARTED
Counselor Recommendation Qu... NOT STARTED	**Dr. Anderson: Recommendation ...** NOT STARTED	**Graduation Survey** NOT STARTED
Graduation Survey #2 NOT STARTED	**Mr. Sloan: Recommendation Que...** NOT STARTED	**Ms. Litten: Recommendation Qu...** NOT STARTED
Ms. Lory: Recommendation Que... NOT STARTED	**Parent Questionnaire** NOT STARTED	

Ordering Transcripts

1) <u>Electronic Delivery</u> to Colleges Listed in Naviance (Colleges I'm Applying To)
   - Add college(s) added in Naviance under "Colleges I'm Applying To"
   - Check Naviance: there must be a blue computer symbol showing under "Submission Type" in the "Colleges I'm Applying To" section or else we can't send electronically through Naviance and you must request another option
   - Make sure deadline and delivery type is correct in Naviance
   - Have your waiver agreement uploaded in Naviance–this <u>must</u> be in Naviance for us to send any school materials
   - Colleges should be in Naviance at least 5 school days before a deadline to ensure all school materials are sent by the deadline.

Ordering Transcripts

2) <u>Mail Delivery</u> to a college or scholarship program
   - Must provide a pre-addressed and stamped envelope to Ms. Ramirez, OPHS Registrar, in the main office.
   - Make sure to attach your first and last name somewhere on the envelope (e.g. post-it, paperclip) that you provide Ms. Ramirez.
3) <u>Email or Upload</u> to a college or program NOT in Naviance; or request an unofficial transcript sent to your email
   - Use online request form (click on "Order Transcripts" on OPHS website)

College	Type	Deadline	Transcripts	Office materials	Submission Type	Application		
Boston College	RD	Regular Decision January 1	no request	Pending	CA	Unknown ⌄	✎ EDIT	MORE ⋮
✴ Boston University	RD	Regular Decision January 4	no request	Pending	CA	Unknown ⌄	✎ EDIT	MORE ⋮
✴ Bradley University	ROLL	Rolling July 27	no request	Pending	CA	Unknown ⌄	✎ EDIT	MORE ⋮
✴ California Lutheran University	RD	Regular Decision January 1	no request	Pending	CA	Unknown ⌄	✎ EDIT	MORE ⋮
Georgetown University	RD	Regular Decision January 10	no request	Pending	〰	Unknown ⌄	✎ EDIT	MORE ⋮
✴ Illinois College	EA	Early Action December 1	no request	Pending	CA	Unknown ⌄	✎ EDIT	MORE ⋮
Los Angeles Trade Technical College	ROLL	Rolling -	no request	Pending	〰	Unknown ⌄	✎ EDIT	MORE ⋮
University of Michigan-Ann Arbor	RD	Regular Decision February 1	no request	Pending	CA	Unknown ⌄	✎ EDIT	MORE ⋮
Pasadena City College	RD	Regular August	no request	Pending	〰	Unknown ⌄	✎ EDIT	MORE ⋮

eDocs Delivery Type Icons

Mail Only: documents can only be sent by mail

Electronic: documents can be sent through eDocs.

Common App: Common App docs can be sent through eDocs

Common App via Electronic: documents can be accepted through eDocs – you submit your application directly to the institution (e.g. Coalition App, SendEdu, college website).

> Electronic, Common App, and Common App via Electronic icons mean we can send electronically via Naviance.

Senior checklist – College & Career website

GUIDE FOR

SENIORS
APPLYING TO COLLEGE

Oak Park
HIGH SCHOOL

RESOURCES

Oak Park High School
899 N. Kanan Road
Oak Park, CA 91377
https://www.oakparkusd.org/ophs

School Code 050006

Naviance
student.naviance.com/oakparkhs

Counselors
www.oakparkusd.org/page/1174

College & Career Center
www.oakparkusd.org/Page/1079

Counselor & Naviance Tasks to Complete

Complete Applying to College Checklist.
Email - Change email to personal email in Naviance.
Colleges - Move *"Colleges I'm Thinking About "*to *"Colleges I'm Applying To."*
Select college **application deadlines** for each college.
Select **application type** in Naviance for each college.
Complete **Counselor Questionnaire** in Naviance.
Ask Parent/Guardian to complete **Parent Questionnaire** (use student Naviance log in).
Resume - complete Naviance resume or upload a PDF to the "Journal" section.

Senior Year Events to Attend
College Rep Visits - College & Career Center
Counselor Senior Year Meeting
Counselor 1:1 Meeting
Application Workshops
Essay Review Workshops
Financial Aid Workshops

SENIOR YEAR TIMELINE

August/September
- Complete Applying to College Checklist.
- Ask for Letter of Recommendation (deadline is usually mid November).
- Start College Essays.
- Schedule college interviews.
- Attend College Rep visits in the C&CC.
- Check portfolio/audition deadlines.
- Register for SAT/ACT.
- UC Application available August 1st.
- Common Application Available August 1st.
- Sign FERPA and match Common App with Naviance.
- Request Official Transcripts - link.

October/November
- Submit Rolling Applications as soon as possible.
- Check college websites for requirements and deadlines.
- Check college portals for missing information.
- CSU application available October 1st.
- Attend Financial Aid Workshop.
- FAFSA & CA Dream Act available October 1st.
- CSS Profile (if required by college) is available October 1st.
- Apply for scholarships.
- Submit ED/EA/REA applications with Nov.1st deadlines.

December
- If accepted Early Decision, all other applications must be withdrawn.
- Continue applying for scholarships.
- Complete all college applications and submit.
- Study for finals & maintain grades.

January
- Continue checking college portals.
- Check email for college communication.
- Check Naviance for updated scholarships.
- Order mid year transcripts.

February/March
- Monitor emails for college communication.
- Maintain second semester grades.
- Attend Common Scholarship Meeting and apply.
- Update Naviance with college decisions.

Email

- ❑ Check your email often!
- ❑ Open spam folder too.
- ❑ Colleges and counselors will send important communication to you via email and/or ask you to log into your account.

Professional Interactions

- ❑ Social media
- ❑ Voicemail
- ❑ Email
- ❑ Students, not parents, need to communicate with colleges
  - ❑ Phone calls
  - ❑ Emails
  - ❑ Essays and applications

Etiquette

❑ Keep your college process to yourself.

❑ Don't make negative comments about others' lists/college choices.

❑ Don't apply to schools you haven't researched.

❑ Thank your teachers and counselors for writing recommendation letters.

Private College Counselors

- Private college counselors can be a helpful resource to assist with college research and organization.

- Colleges do NOT accept letters of recommendation, transcripts, or other application materials from private college counselors.

- College admission offices will contact Oak Park High School counselors, not private college counselors, with any questions about your application or candidacy.

- It is imperative that you work productively with the OPHS Counseling Office throughout the application process.

- Many students successfully navigate the college process without a private counselor.

College Acceptances – Be Aware

+ Every acceptance you receive is <u>PROVISIONAL.</u> This means the college has the right to rescind your admission offer.

+ If your GPA drops significantly, if you earn a D, if you have a disciplinary infraction, or if you drop a planned class second semester, *you could lose your offer of admission.*

What's Next

- Finalize Your College List
- Schedule your 1:1 Counselor Meeting on the Counseling Dept website
- You must have the following Naviance Tasks completed by your selected meeting date:
  - Close to final college list with deadlines in Naviance
  - Completed Counselor Questionnaire
  - Completed or Uploaded Resume
  - Waiver Agreement

Unofficial Transcripts

+ Please review prior to counselor 1:1 meeting.
+ Ensure all information is accurate.
+ Use your transcript to complete applications which require self-reported courses and grades.

Resources

- Email communications from counseling department
- OPHS College & Career Center Website
- Workshops
  - Financial Aid Presentation, Part 1 – September 24 @ 8:30 a.m.
  - Financial Aid Presentation, Part 1 (repeat) – September 28 @ 6:30 p.m.
  - Financial Aid Presentation, Part 2 – November 2 @ 6:30 p.m.
  - Financial Aid Presentation, Part 2 (repeat) – November 12 @ 8:30 a.m.
  - UC Application Workshop – October 6 @ 3:30 p.m.
  - College Application Essay Presentation – October 13 @ Lunch
  - College Fair – October 18 @ Lunch
  - CSU Application Workshop – October 18 @ 6:00 p.m.
  - Career Chats – Bi-weekly
  - Community College and additional workshops – TBA

Financial Aid Information

+ FAFSA – Free Application for Federal Student Aid
  + Available October 1
  + Colleges set due dates
+ Estimate your need based aid with <u>EFC Calculator</u> BEFORE applying
+ CSS Profile (Collegeboard.com)– Additional financial information required by some colleges

SCHOLARSHIPS

❑   Apply for scholarships throughout the year
  ❑   College & Career website
  ❑   Weekly bulletin
  ❑   Naviance
  ❑   College/technical school websites
  ❑   Fastweb.com, scholarships.com